

## BRAYBROOKE PARISH COUNCIL

THE ANNUAL GENERAL MEETING of the PARISH COUNCIL will take place on  
Tuesday 15 May 2018 in The Village Hall, Braybrooke at 7.30 pm

### AGENDA

- 1 **ATTENDANCE**, apologies, Declarations of Interest and Dispensations
- 2 **ELECTION OF OFFICE BEARERS, COUNCILLOR RESIGNATIONS AND CO-OPTION OF NEW COUNCILLOR**
  - 2.1 To elect Office Bearers for the coming year
  - 2.2 To minute the resignation of two Councillors and publish Notices of Vacancies
  - 2.3 To co-opt a new Councillor
- 3 **MINUTES** to be approved and signed:  
Parish Council Meeting 20 March 2018  
Planning Meeting 17 April 2018
- 4 **MATTERS ARISING** from the Minutes
  - 4.1 Footpaths
  - 4.2 Meeting with the Leader of KBC regarding traveller sites  
<https://www.gov.uk/government/consultations/powers-for-dealing-with-unauthorised-development-and-encampments>.
- 5 **PUBLIC PARTICIPATION**
- 6 **FINANCE**
  - 6.1 Balances at Bank for current financial year
  - 6.2 Update of budget against expenditure
  - 6.3 Items for payment
  - 6.4 Renewal of annual insurance
  - 6.5 Proposal to pay £10 pa to Harrington PC to cover room hire for X Border meetings
  - 6.6 End of year Accounts: 1 April 2017 – 31 March 2018
  - 6.7 External Audit documents for signature
  - 6.8 Amendment to payments: Minutes 18 July 2017
- 7 **PLANNING**
  - 7.1 Wormslade Farm: to note approval of application
  - 7.2 2018/0309: Change of use from redundant roadway to site for 5 no. traveller caravans. Braybrooke Road and A6 (land between)
  - 7.3 DA/2017/0442: Golden Stables, Braybrooke Road, Great Oxendon (Arthingworth Parish) Stationing of three additional residential mobile homes and re-siting of existing residential mobile homes. To note: Planning Permission refused.
- 8 **HIGHWAYS**  
Vehicle Activated Signs
- 9 **ANNUAL REVIEW OF POLICY DOCUMENTS and adopt new STANDING ORDERS 2018**
- 10 **GENERAL DATA PROTECTION REGULATION**
  - To appoint the Northants CALC DPO Service as the council's Data Protection Officer and sign the Service Level Agreement.
  - To adopt the Data Map
  - To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy, Records Retention Policy and Privacy Notices
  - To receive completed Security Compliance Checklists from all Councillors
  - To register as a Data Controller with the ICO
- 11 **X BORDERS LIAISON GROUP**  
Chairman to report; proposed contribution to cost of meetings

- 12        **DEFIBRILLATOR**  
Clerk to report; to agree to make grant application
- 13        **CORRESPONDENCE**
- 14        **ANY OTHER BUSINESS**
- 15        **DATES OF FUTURE MEETING**  
Provisional Planning Meeting Tuesday 19 June 2018  
Parish Council Meeting Tuesday 17 July 2018  
both in the Village Hall commencing at 7.30 pm.

Frances Allbury,  
Parish Clerk

4 May 2018