

BRAYBROOKE PARISH COUNCIL

MINUTES of a PARISH COUNCIL MEETING
Tuesday 21 July 2015
in The Village Hall, Braybrooke at 7.00 pm.

- 1 **ATTENDANCE and APOLOGIES**
Present: Councillors: Mrs. D. Berry (Chair), Mrs. A. Ayton, Mrs. A. Beardsmore, Mr. N. Glazebrook, Mrs. M. Jessop, Mr. G. Normand, Frances Allbury (Clerk) Cllr D. Howes (KBC)
- Apologies: Cllr A. Matthews
- Parishioners: 9
- 2 **MINUTES**
2.1 Minutes of the Annual Parish Meeting held 19 May 2015 were approved and signed.
2.2 Minutes of a Planning Meeting held 16 June 2015 were approved and signed.
- 3 **MATTERS** arising from the Minutes
3.1 The overgrown hedge adjacent to the footpath near the bridge
The hedging has now been cut back.
- 4 **PUBLIC PARTICIPATION**
4.1 Ramblers Association
It was reported that the local association has encountered difficulties with two benches situated on an overgrown path.
4.2 Traffic Monitor
The sign appears to be malfunctioning. It was agreed that Cllr Normand would contact Ian Boyes, NCC Highways to get it repaired. The absence of give way signage on either side of the bridge was discussed. It was felt that it would be best to allow drivers to give way as a matter of courtesy rather than enforce a give way system with arrow signage.
- 5 **FINANCE**
5.1 The Clerk circulated up to date accounts showing a true balance of £2,447.82 on current account and £2,000.17 on deposit account.
5.2 Items for payment: Online Bank payment F.R. Allbury, salary and expenses £332.49
HMRC, Clerk's PAYE £77.00
Cllr Ayton proposed to make the payments, seconded by Cllr Stanley.
5.3 The Clerk circulated the Annual Internal Audit Report for the financial year to 31 March 2015. All the items highlighted by the Auditor relating to the use of S.137 payments, updating the Financial and Risk Management Assessment policy document and the Financial Regulations have now been addressed.
5.4 In line with the recommendation of the Auditor the Clerk has prepared an update of the budget showing expenditure to date against the budget giving an accurate picture of spending through the year. This document will be updated for every meeting and circulated with the agenda together with the accounts. The Clerk will email the Audit Report to Cllr Normand for publication on the website.
- 6 **POLICY DOCUMENTS**
6.1 Financial Regulations: updated document approved and signed.
6.2 Financial and Management Risk Assessment: updated document approved and signed.
6.3 The document under 6.2 stipulates that all street furniture should be inspected annually as part of a health and safety check. The Clerk will minute when inspections are carried out in the future. Cllr Ayton and Cllr Beardsmore agreed to walk the village in order to check the street furniture and report at the next meeting.
6.4 Asset Register: in order to bring the current document up to the required standard, further information needs to be included as to the actual cost of the assets and also a current value should a replacement be needed. A search of archive records will be arranged.
6.5 Registers of Members' Interests: the Clerk is in touch with KBC requesting guidance as to whether all documents needed to be published on the Parish Council website, or whether KBC could provide a link to their own website where the documents could be viewed.
- 7 **CROSS BORDER JOINT PARISHES COMMITTEE**
Cllr Stanley reported that the aim of the Committee was to foster a closer working relationship with adjacent parish councils allowing a sharing of knowledge and information resulting in a stronger voice

particularly with regard to planning and highway matters. The group consists of Braybrooke, Arthingworth, Harrington and Gt. Oxenden. For the time being the meetings would not be open to the general public, but this may change in the future. It was unanimously agreed that the Parish Council would greatly benefit from participation and that Cllr Stanley together with one other Councillor by rotation would attend meetings. Proposed Cllr Normand, seconded Cllr Beardsmore.

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PLANNING

8.1 KET/2015/0500: full application by Mr. Gavin Plot 24b Greenfields, Braybrooke Road, Braybrooke. Siting of caravans for residential occupation with associated hard standing and utility block.

An injunction has been served for the travellers to vacate the site by 24th July. The application will be going before Planning Committee in September when Cllr Stanley will attend on behalf of the Council.

8.2 KET/2015/0490/0491: approval of Reserved Matters, Braybrooke Primary School, Church Close, Braybrooke.

Demolition of primary school and construction of 14 no. dwellings by HID Estates Ltd.

Cllr Berry circulated a revised site plan of the proposed housing development and the following comments were made to be advised to KBC:

- Who will maintain the play area and the existing footpath to the south of the site?
- Who will maintain and insure any play equipment installed on the play area?
- Who owns the footpath surrounding part of the site? Will the development encompass the footpath and build right up to the hedging forming the boundary of the adjacent properties?
- Who will be responsible for the additional lighting, installation and maintenance?
- The original plan showed that some bungalows were included. These have now been replaced with houses. At the initial consultation with Northamptonshire County Council the village was promised that some bungalows would be included in the plans.
- The village was promised a larger open green space which included play equipment than was commensurate with 14 dwellings as there are no similar facilities already provided in the village. This would hopefully encourage younger families with children to move here. Is this still the case?
- Councillors feel that due to the considerable changes to the original plans and also the implications highlighted above, it is vital for further consultation with the builders to take place, possibly with another open meeting before a decision can be reached by the Parish.

A planning extension to the 24th July is in place but the Clerk will telephone Planning immediately to try and organise a further meeting with the developers.

8.3 KET/2015/0234: extension to Brookside Residential Home. KBC have granted planning permission for this project.

8.4 KET/2015/0065: full application by Biddle, Foster and Smith, The Paddocks, Park Hill, Braybrooke Use as permanent traveller site for 3 no. pitches.

Planning permission has been refused, but it may go to appeal.

8.5 KET/2015/0454: Full application by Mr. & Mrs. Glasscock, 54 Griffin Road, Braybrooke Replacement barn for horse use.

The Parish Council approved this application with the proviso that the building is not used for residential purposes.

8.6 KET/2015/0655: Full application by Stuart Howes & Son/Eckland Lodge Business Park, Desborough Road, Braybrooke

Full application with EAI: Solar Park

Cllr Stanley will attend the Planning Meeting on the 28th July to speak on behalf of the applicants to approve the application.

It was agreed that the Parish Council responses to all planning applications will be published on the website in the future.

9

HIGHWAYS

9.1 Traffic calming and road painting

It was reported that the painted lines on the road by the church has had some beneficial effect. Cllr Normand reported that he had been in touch with Ian Boyes, NCC Highways and was advised that as there

had been no reported incidents or accidents in the village, it was extremely unlikely that NCC would be able to fund any improvements, not just vehicle activated signage, and it is no longer policy to install humps or rumble strips. Other sources of funding are likely to involve match funding from the council. It was therefore agreed that Cllr Normand would ask for temporary 20 mph signage which may help to slow traffic. After discussion on white lines in Newland Street, it was agreed that these would not be repainted. Comment was made that the recent resurfacing in School Lane was not finished satisfactorily. Cllr Stanley will speak to the contractors.

9.2 Update on speed recognition camera: Cllr Matthews

Deferred to next meeting.

9.3 Mowing

The grass mowing is weather dependent resulting in cuts not always being done at regular intervals. The Parish Council would appreciate more information on exactly which areas are cut and when. Some grass verges were uneven due to cars being parked on them. Wherever possible residents should be encouraged to park vehicles on their own private drives or on the road. Residents were also discarding grass cuttings on the verges opposite their houses. Cllr Howes said that KBC would be happy to provide additional grey refuse bins for green waste. Cllr Stanley said that some areas would benefit from not being cut at all, except when the hedging was trimmed. It was agreed that Cllr Howes would obtain information on all of the above for the next meeting. Parishioners will be circulated by Cllr Stanley via The Gossip and her circulation list.

10 **CORRESPONDENCE**

10.1 Gigaclear

Cllr Berry said that a marketing meeting is planned for mid September in the Village Hall which may progress this matter and bring superfast broadband to the village.

11 **RURAL FORUM**

11.1 Future format

Cllr Jessop reported on the last meeting of the Forum where it was recommended by Danny Moody that it meets twice a year. However members felt that four a year was vital to ensure that all issues could be raised and discussed. A meeting chaired by James Hakewill will be held on 1st September to discuss other parishes' points of view. Cllr Jessop emphasised that it was important for the Rural Forum to take back control from KBC and that it should remain independent.

11.2 Street lighting

The Forum was awaiting further information regarding new proposals by KBC whereby Parish Councils would in future be responsible for the installation and maintenance of any new lighting installation, but it is understood that they could not force a council to cover these costs.

11.3 Community funding

Grants are available of up to 50% towards community projects with the balance being provided from parish council funds. At the present time there are insufficient funds in council accounts to enable us to apply for grant funding. Fund levels will be addressed later in the year when the precept 2016/17 is debated.

11.4 Local pollinator strategy

KBC wish to seek ways of contributing towards the welfare of bees by creating a green corridor which would involve leaving areas of open space uncut. Braybrooke would need to identify areas for this purpose. This could have a bearing on village grass cutting in general and will be an agenda item at the next Parish Council meeting. Cllr Stanley will circulate details of this project via The Gossip and her circulation list.

11.5 Mobile Police Unit

Not required at present.

12 **BRAYBROOKE LOGO**

Cllr Stanley will forward the logo to the Clerk for use on Parish Council letterhead.

13 **DATE OF FUTURE MEETINGS**

Provisional planning meeting 18 August 2015

Parish Council Meeting 15 September 2015

There being no further business the meeting closed at 8.25 pm

Signed:

Date: