

-

**BRAYBROOKE PARISH COUNCIL**

MINUTES of a PARISH COUNCIL MEETING  
Tuesday 15 November 2016  
in The Village Hall, Braybrooke commencing at 7 pm

1       **ATTENDANCE, APOLOGIES and DISPENSATIONS**

Present: Councillors: Mrs. A. Ayton, Mrs. A. Beardsmore, N. Glazebrook, Mrs. M. Jessop, M. Kingston, G. Normand (in the Chair), Allan Matthews, Frances Allbury (Clerk)

Apologies: Cllr D. Berry, Cllr D. Howes

In Attendance: 9 parishioners

Declarations of Interest: none

Dispensations: Councillors have completed dispensation requests and received approval to speak and set the precept 2017/18.

2       **MINUTES**

Minutes of the Parish Council Meeting held 20 September 2016 were approved and signed.

3       **MATTERS** arising from the Minutes

3.1 Request for speed limit extension, Desborough Road, Braybrooke

Following the village walkabout in August this request was put to the Speed Limit Review Panel for consideration. Unfortunately the Panel decided that there was no compelling evidence to support the extension and the request was refused. The Clerk circulated the email response from the Panel setting out the reasons for their decision.

3.2 Dog Fouling

Since Cllr Berry raised this issue at the previous meeting Cllr Glazebrook requested the Clerk to source some suitable posters to display around the village in order to deter potential dog fouling. The Generic Wardens at KBC are happy to deliver the posters and fix them at suitable display points and asked for a Councillor to meet with them in order to do this. Cllr Beardsmore said that she would make herself available and the Clerk would advise KBC accordingly.

4       **PUBLIC PARTICIPATION**

4.1 White Lines Newland Street/Griffin Road

Responding to a query regarding this work the Clerk confirmed that Northamptonshire Highways would be carrying out the repainting within the course of the next week or so, weather permitting.

4.2 The path on the bank between the bridge and School Lane on the west side of Desborough Road requires siding out as it very overgrown and dangerous to use. Although this could be a job for the Community Enhancement Gangs in the spring, in the interim the Clerk would register the work on the NCC Street Dr. website. It was also suggested that the provision of narrow yellow lines on the bend around the village hall would deter inappropriate parking but Councillors felt that this would not be appropriate.

5.       **CO-OPTION OF COUNCILLOR**

Upon the expiration of the Public Notice period advertising the vacancy for a new Councillor, an application to join the Council was received from Matthew Kingston. In the absence of any other applications and therefore there being no need for an election, the Parish Council duly co-opted Mr. Kingston onto the Parish Council. Proposed: Cllr G. Normand, seconded Cllr A. Beardsmore. The motion was duly carried unanimously. The Clerk would provide Mr. Kingston with all the necessary paperwork for signature and retention by KBC. Cllr Normand welcomed Matthew as a new member of the Parish Council and everyone looked forward to working with him.

- 6 **FINANCE**
- 6.1 The Clerk circulated up to date accounts showing a true balance of £2,742.59 on current account and £2,001.92 on deposit account.
- 6.2 Items for payment:
- |   |         |
|---|---------|
| Online Bank payment F.R. Allbury, salary and expenses | £321.98 |
| HMRC, Clerk's PAYE                                    | £77.80  |
| CPRE Annual Membership fee                            | £36.00  |
- 6.3 Update of Budget against Expenditure: circulated with the agenda. A balance of £1,165 remains unspent against a total estimated budget for the year of £3,753.

6.4 Budget 2017/18 and setting of the Precept.  
 Councillors examined the updated accounts and the budget against expenditure document which showed projected expenditure for 2017/18. Requests for funding from the precept have been received from The Gossip towards the cost of printing, and Braybrooke Church towards the cost of grass cutting. After discussion it was agreed that village fund raising remains the best source of funding for village activities because it encourages community spirit, but that the Parish Council should make some provision for future projects benefitting the whole village. It was agreed to set a precept at a level that covers expected costs, brings reserves up to an acceptable level and leaves modest funds for grants. In view of this decision it was agreed to maintain the precept at the same level as the current year in the sum of £4,500 which would still leave sufficient reserves for any item of unexpected expenditure.

7 **PLANNING**

7.1 Greenfields

The Clerk contacted MP Philip Hollobone as requested and although very supportive he recommended that we ask Cllr David Howes to intervene on our behalf. Cllr Howes arranged a meeting between KBC Planning and the Parish Council where KBC explained the difficulties they had encountered. The second hearing has now been postponed due to illness and a further date is awaited. Cllr Jessop will be attending the reconvened hearing and it was recommended that in particular she highlighted the lack of community cohesion with the travelling community. Other pointers were also discussed in order to make a better case for refusal of the appeal.

7.2 KBC/2016/0694: Mrs. Gardner

Part 3 Class Q Determination – conversion of agricultural building to 1 no. dwelling  
 Windie Rydge Farm, Desborough Road, Braybrooke

An email from KBC Planning regarding this application was circulated by the Clerk prior to the meeting. Planning permission is not required for permitted development and therefore KBC are not required to ask for comment from the Parish Council.

7.3 KBC/2016/0617: Mr Woods (deceased) Fisher German LLP,

Upper Lodge Farm, Desborough Road, Braybrooke

Certificate of Lawfulness (existing use) – change of use from agricultural to residential dwelling.  
 A Certificate of Lawfulness has been granted by KBC.

8 **PATHFINDER II PROJECT**

Cllr Glazebrook outlined details of a very constructive meeting that had taken place with NCC Pathfinder II Project immediately prior to the Parish Council Meeting. The aim of the project is to facilitate community-led improvements in resilience and preparedness amongst communities who are at risk of flooding in Northamptonshire, complementing other flood risk management activities and also to develop an emergency planning response group. Full training and support for all activities will be provided. A detailed survey of the whole village will be carried out in the new year in order to examine current levels of exposure and to pinpoint areas where work is required. A full open meeting with parishioners will then be arranged in the spring, possibly in conjunction with another village event when the result of the survey will be discussed and interested residents will be encouraged to sign up for training with regard to flood resilience but also to set up an emergency planning response group. The Flood Warden Cllr Glazebrook will also require a deputy to act as cover if he is away during an emergency. Details will be displayed on the village website.

9 **PARKING AROUND THE SWAN PUBLIC HOUSE**

Despite repeated emails and also a letter from Ian Boyes, Northamptonshire Highways no feedback has been forthcoming from Everards Brewery. Photographic evidence of dangerous and hazardous parking was circulated. It was agreed that the Clerk would chase Everards by telephone and write to the Police and Crime Commissioner to see if police intervention could be arranged, before a serious accident occurs around vehicles parked on the pavement and corners.

10 **X BORDER PARISHES LIAISON GROUP**

Minutes circulated with the agenda. Although it is Braybrooke's turn to host the next meeting, unfortunately the Village Hall is not available on the agreed January date. Therefore Harrington will host this meeting and Braybrooke the one in April. Cllr Berry had commented that she was uncomfortable with the suggestion that the group should set up a facebook page. This will be discussed again at the next meeting. Cllr Beardsmore offered to attend the January meeting to represent the PC.

11 **REPORT BY FOOTPATH WARDEN**

Frank Taylor reported on work that he had been undertaking recently with regard to the location and signage of local footpaths. In particular one footpath has been following the wrong route for a number of years and requires resiting on the definitive map. Frank may contact the Ramblers Association for their assistance in dealing with this particular issue. Cllr Normand thanked Frank for his expertise and considerable work in respect of public footpaths and rights of way.

12 **CORRESPONDENCE**

12.1 Boundary issues: Frank Taylor

The Clerk wrote to KBC Planning on behalf of Frank and following an investigation by the Case Officer it was found that all works undertaken by the developer were within the confines of the application site as defined in their submission and that any dispute over boundaries would constitute a civil matter

12.2 Research and Development Committee: following a meeting of this group on the 27<sup>th</sup> October it was agreed that the current policy of not charging election costs to town and parish councils will continue.

13 **SECTION 50 LICENCE; VAS SIGNS**

A Section 50 Licence has now been issued by NCC to enable this project to proceed. Cllr Matthews said that he was now awaiting information from Steve Barber, Northamptonshire Highways on a timetable and proposed location of the cameras and hoped to have this information for the next meeting.

14 **ANY OTHER BUSINESS**

Cllr Jessop raised serious concerns regarding the Crossways development in School Lane, in particular the location of the boundary, some onsite fencing, the construction of some steps and also the drainage requirements as there is no evidence of retaining tanks. It was agreed that the Clerk would contact Amy Prince the Case Offer at KBC Planning in order to ascertain if the works listed above are in accordance with planning conditions.

15 **DATES OF FUTURE MEETING**

Additional Planning Meeting Tuesday 29 November 2016

Provisional Planning Meeting Tuesday 20 December 2016

Parish Council Meeting Tuesday 17 January 2017 in the Village Hall all commencing at 7 pm

There being no further business the meeting closed at 8.35 pm

Signed:

Date: