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BRAYBROOKE PARISH COUNCIL

MINUTES of a PARISH COUNCIL MEETING
Tuesday 28 November 2017
in The Village Hall, Braybrooke at 7.30 pm

1 ATTENDANCE, APOLOGIES and DISPENSATIONS

Present: Cllrs Mrs. A. Ayton, Mrs. A. Beardsmore, G. Normand (Chairman) and Frances Allbury (Clerk)

Apologies: Cllrs. N. Glazebrook, A. Matthews, N. Kingston, F. Kinnear and a parishioner Linda Davies

In Attendance: Cllr. D. Howes and F. Taylor (Footpaths Warden)

Declarations of Interest: None

Dispensations: None

2 MINUTES

Minutes of the Parish Council Meeting 19 September 2017 were approved.

3 MATTERS arising from the Minutes

3.1 Provision of permanent 'unsuitable for HGV' signage
Permanent signage now installed.

3.2 Harborough Triathlon

The Chairman reported the follow up to a complaint from a resident about risks from racing cyclists. He had spoken and written to the organiser pointing out his responsibility for making and acting on a risk assessment taking account of the absence of pavements in part of Griffin Road and the presence of children and elderly people. It was agreed to look out for and publicise notice of the event in 2018 so that residents could take special care.

3.3 'Bus Shelter Repairs

Cllr Kingston has removed the ivy and advised that he would be able to carry out repairs to an approximate cost of £200 in the new year.

3.4 Condition of adjacent roads to A6 resulting from closure and diverted traffic.

The area was inspected during the recent village walkabout. The eroded verges will be infilled with gravel. The Clerk would advise the parishioner who reported it to this effect.

3.5 Financial assistance to The Gossip

An email expressing thanks from Mr. Hartley for the Parish Council's donation of £100 has been received. The Parish Council will ask to see up to date accounts before making further donations in the future.

4 PUBLIC PARTICIPATION

Report by Mr. F. Taylor, Footpaths Warden

- The steps down to Brampton Valley Way have now been installed.
- Some chicken wire has been put in place over a public footpath at Barn Cottage. This may present difficulties for some people causing them to lift their dog over the wire to continue with a walk. The garden is not in Braybrooke but Gt Oxendon.
- Mr. Taylor will get in touch with Nick Wedgbrow at the Brixworth Depot - his new contact with regard to other ongoing footpath issues. He has found the original Definitive Map from 1957.

5 FINANCE

5.1 The Clerk circulated up to date accounts showing a true balance of £2946.92 on current account and £2,502.88 on deposit account.

5.2 Items for payment: Online Bank payment F.R. Allbury: salary and expenses £323.03
HMRC: Clerk's PAYE £77.80

The Chairman said that following a communication from Fasthosts which provides the Parish Council internet domains, he had taken the decision to take up their offer of renewing for an extended 10 year term rather than by annual fee which was rising from £6.99 to £9.99 per annum. Payment approved £75.49

After discussion it was agreed to renew CPRE annual membership £36.00

5.3 Update of Budget against Expenditure: circulated with the agenda. £2,395 has been spent against a total estimated budget for the year of £3,506.

- 5.4 Budget 2018/19 and setting the Precept
The Clerk went through the proposed budget figures 2018/19. On the recommendation of the Chairman two additional items had been added: £500 to cover contingencies and contributions to community projects and £100 for repairs to assets (seats, 'bus shelter, etc.) The £200 for current 'bus shelter repairs is shown as a separate item. If all expenditure came in on budget £4,417 would be spent from a precept of £4,500. As there was a projected balance to carry forward from the current year of £3,939 it was agreed to retain the precept at the current level of £4,500. Proposed Cllr Ayton, seconded by Cllr Beardsmore. Carried unanimously.
- 5.5 CPRE Membership
See item above 5.2

6 PLANNING

6.1 KET/2017/0505

Brookside Residential Care Home, Green Lane, Braybrooke

Fire escape comprising stairs with external landing to new first floor dormer access.

Single storey ground floor extension. Planning Permission granted.

6.2 Land to the rear of 16 School Lane

Planning conditions have now been discharged on the completed residence and the case closed. The same conditions apply to second property on the site - the owner is aware and Planning will ensure that the same conditions are applied.

6.3 KET/2017/0710

10 Newton Way, Braybrooke

Two storey side/rear extension and conversion of loft to habitable space. Planning permission granted.

6.4 KET/2017/0915

6 Newland Street, Braybrooke

Full application: Conservatory to front

The plans were examined and no objections were raised.

6.5 KET/2017/0931

23 School Lane, Braybrooke

Full application: Two storey side and single storey rear extension and associated garden works

The amended plans were examined, but it was agreed that before a decision could be reached the amended plans needed to be compared to the original planning application submitted as Councillors were concerned about an overdevelopment of the site. The Clerk would forward a copy of the Parish Council's response to the first application to the Chairman.

6.6 KET/2017/0934

Dale Farm, Braybrooke Road

Removal of three sections of hedgerow - 1 x 180m, 1 x 800m, 1 x 380m

Councillors were unsure of what criteria KBC Planning apply to this type of planning application and felt a need to inspect the site before forming a view. The Clerk would contact KBC and forward the information to the Chairman.

7 NEIGHBOURHOOD PLAN

It was agreed to proceed with this project. A flyer would be designed for delivery to all households after Christmas asking for volunteers to sit on a Steering Group. Once formed this group could appoint a Consultant who would assist in applying for the necessary grants. Cllr Howes said that future development and was part of a policy document Site Specific Local Development Plan which was under consultation at the moment and this may cover the core reason for writing a Plan. However, Councillors still felt that the Parish Council should press ahead with writing a Plan specific to Braybrooke.

8 MAPLETOFT PLAY AREA

The developers of the play area have advised that it is now complete with railings around the equipment. After discussion it was reluctantly felt that it was not viable to try and encompass the grassed area currently outside the railings into the play area with the resultant cost of removing and re-installing new ones on the outer perimeter. It was agreed that the Chairman would respond to the developers on behalf of the Parish Council. It was noted that once adopted, the play area and equipment would need to be inspected from time to time to ensure there were no defects that required attention.

9 X BORDER GROUP

Minutes circulated. A meeting has been arranged with Cllr Howes on behalf of KBC about Greenfields.

10 **PATHFINDER II and EMERGENCY PLAN**

Emergency Plan: it was agreed to write a Plan and it was agreed to get a team of parishioners together for this purpose. This would be added to the Neighbourhood Plan flyer.

Pathfinder II: The conclusions of the flood inspections carried out earlier in the year will be presented at a special event held in the Village Hall immediately prior to the next Parish Council Meeting on the 16th January 2018. The room has been booked from 4 pm to enable the Pathfinder team to set up.

11 **VILLAGE WALKABOUT**

This took place on the 17th November with the Chairman, Cllr Allan Matthews together with Ian Boyes and Martin Jenkins representing Northamptonshire Highways.

- The Jitty: within the ownership of the developer and once adopted will be maintained by NCC.
- Play area: see item 8 above. The damaged grit bin located on the site was reported to NCC by a parishioner and will be removed and not replaced.
- Church Close: temporary high visibility 'children' warning signs will be located in the vicinity of the playground.
- Raised footway, School Lane: siding out will be carried out to maximise footway width.
- Highway boundary of new development School Lane: responsibility of developer who should be asked to tidy and seed in the spring.
- Finger post adjacent to Newton Way: will be refurbished with timber arms.
- Griffin Road carriageway defects: remedial work will be programmed.
- Griffin Road drainage issues: will be investigated.
- Oxendon Road Bridge: repairs will be carried out when finances permit.
- Dingley Road: verges will be infilled with stone chippings along affected area and drainage issues investigated.

12 **RURAL FORUM**

Cllr Beardsmore briefly went through issues of interest to Braybrooke resulting from the recent Rural Forum meeting and also the meeting with the Chief Constable and PCC meeting.

13 **CORRESPONDENCE**

NCC Budget Cuts Review

Discussion took place regarding the raft of proposed budget cuts by NCC. Cllr Howes commented that further even larger budget cuts are proposed in future years. The Chairman said that it was concerning that some resources could be provided more efficiently by bulk buying rather than by individual organisations. The chairman will respond on behalf of the Council.

14 **ANY OTHER BUSINESS**

Annual Parish Meeting: It was agreed to proceed with the revised format of holding the event on a Sunday afternoon rather than squeezed in prior to a Parish Council Meeting. Sunday 18th March 2018 was agreed. It would also be a good opportunity to talk about the Neighbourhood Plan and the Emergency Plan at this time. The Clerk will contact all interested parties in the new year advising of the change. It was suggested that Phillip Hollobone MP be invited together with Cllrs Allan Matthews and David Howes.

15 **DATES OF FUTURE MEETINGS**

Provisional Planning Meeting 19 December 2017

Parish Council Meeting 16 January 2018 both commencing at 7.30 pm preceded by the Pathfinder II Presentation from 5 pm

There being no further business the meeting closed at 9.15 pm

Signed:

Date

2018