

## **BRAYBROOKE PARISH COUNCIL**

MINUTES of a MEETING of the PARISH COUNCIL  
Tuesday 18 September 2018 in The Village Hall, Braybrooke at 7.30 pm

### **1 ATTENDANCE, APOLOGIES and DISPENSATIONS**

Present: Councillors: A. Ayton, Vicky Cleland, Peter Cleland, G. Hague, G. Normand (Chairman), Frances Allbury (Clerk)

Apologies: Cllrs N. Glazebrook, F. Kinnear and D. Howes

In Attendance: Cllr A. Matthews, one parishioner and Leigh Parkin and Daniel Howes on behalf of Eckland Lodge Business Park Limited – item 6.3 on the agenda

Declarations of Interest and Dispensations: None

The Chairman opened the meeting by announcing that Cllr Nikki Glazebrook had tendered his resignation from the Parish Council due to other commitments. He thanked Nikki in his absence for his work for the Parish Council and his support as Vice-Chairman. A Notice of Vacancy has been prepared dated the 19<sup>th</sup> September 2018 in order to start the recruit process.

### **2 MINUTES**

Minutes of the Parish Council Meeting 17 July 2018 were approved and signed.

### **3 MATTERS ARISING from the Minutes**

#### **3.1 Sharp edged manhole cover in children's play area**

Minimal work has been carried out to make the cover safe. Comment was made regarding the overall poor condition of the site including overgrown foliage which raised concerns regarding the maintenance of the play equipment. It was agreed that the Chairman would obtain handover notes from Cllr Glazebrook in order to ensure the safety of the play area now and in the future.

#### **3.2 Pathfinder II Project**

In the absence of Cllr Glazebrook the Chairman reported that the published Pathfinder Report could only be viewed online at present which meant an overall appraisal of the contents difficult to access. Cllr Hague commented that the report did indicate that no houses were in imminent danger of flooding so there was time to obtain hard copies of relevant documents in order to take the project forward. In the meantime it had been noted that the condition of the local ditches was appalling and this in itself contributed to the risk of flooding and that it should be drawn to the attention of local landowners whose responsibility it is to keep them clear. This will be an agenda item at the next Parish Council meeting.

#### **3.3 Update on meeting with Cllr Russell Roberts KBC: traveller issues**

The Chairman reported on a further meeting with KBC: Russell Roberts, Ian Jelley, Lloyd Bunday and Rob Harbour together with Paul Gooding (Harrington PC), the notes from the meeting having been circulated. Updates were reported on Greenfields, which is now deserted and as a consequence the conditions of the planning permission have not been completed. A new assessment for traveller accommodation is being prepared with a report due late Autumn. The Chairman said he would continue to keep this at the top of the agenda with KBC.

#### **3.4 Defibrillator and Lottery Application**

The Clerk said that the application for lottery funding had been refused. Martin Fagan, Community Heartbeat has prepared an appeal which was acknowledged on the 6<sup>th</sup> September with a response due within 20 working days.

### **4 PUBLIC PARTICIPATION**

A parishioner commented on the overgrown footpath running along the perimeter of 25 School Lane and Desborough Road which has made the footpath impassable and appeared to distort the official boundary to the property. The Council would draw the attention of KBC Planning to this when reporting on the Parish Councils decision on their planning application – item 6.5 below.

## 5 FINANCE

- 5.1 Balances at Bank  
£4,672.37 in Current a/c and £2,504.01 in Reserve a/c.
- 5.2 Update of Budget against Expenditure circulated with the agenda.
- 5.3 Preliminary discussions on Precept requirement 2019/20  
The Parish Council will need to agree a precept requirement at the meeting in November for the 2019/20 financial year. The Chairman had received a request that the Parish Council should pay for the maintenance of the churchyard as, it was asserted, it once did. A churchwarden is now researching the background to this. The Clerk advised that the Parish Council does not have the power to support a religious organisation or a churchyard that it still open to burials. However, it was noted that a large proportion of Fete proceeds goes to the church. Other community activities, also at present supported from Fete proceeds, might be supported from precept if a case was made. It was agreed that parishioners should be advised via Gossip and the website that the Parish Council was open to approaches for discussion of such matters. It was also noted that, in any case, an increased precept would be required.
- 5.4 Items for payment
- |  |         |
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| F R Allbury: salary and expenses         | £549.29 |
| Clerks PAYE                              | £57.80  |
| Annual room hire charge for village hall | £100.00 |

## 6 PLANNING

- 6.1 KET/2017/0931: 23 School Lane, Braybrooke  
Two storey side/single storey rear extensions, 2m garden well and shed  
Appeal refused
- 6.2 KET/2018/0410: Ritches Lodge Farm, Harrington Road, Braybrooke  
Part 3 Class Q Determination: agricultural building to 1 no. dwelling (amended plans)  
Planning Application refused.
- 6.3 KET/2018/0655 Eckland Lodge Business Park Ltd, Desborough Road, Braybrooke  
Full Application: demolition of existing unit and construction of 3 no. buildings Containing 6 no units: 4 units B2 and B8 use, 1 unit B8 use with retail and 1 unit for Sui Generis use for conversion and fit out of camper vans.  
Leigh and Daniel outlined the background to the proposed further development of the site explaining the need to expand building capacity for existing tenants and their work to continue an improvement on the appearance of the site. The plans were examined in detail by Councillors and all queries were satisfactorily answered. All felt it was a positive project and the application was unanimously passed for approval.
- 6.4 KET/2018/0243: 43 Griffin Road, Braybrooke  
Certificate of lawful development for conversion of a garage to a room: To note for information.
- 6.5 KET/2018/0644: 25 School Lane, Braybrooke  
Full Application: single storey rear and two storey side extension. Creation of vehicular access with hardstanding.  
The plans were examined and Councillors unanimously agreed to recommend the application for approval. However the hedging on the boundary of the property along Desborough Road is extremely overgrown and the Clerk would include a request to KBC Planning for work to be carried to reduce the size of the hedging along the correct boundary line.

## 7 TRIATHLON 2 September 2018

Cllr Normand said that following the problems experienced last year with bikers speeding through the village, the organisers advised the Parish Council in advance when the event was being held, leafleted properties that may be affected by the riders and also provided extra marshals along the route. No reports of any problems were received.

## 8 HIGHWAYS

- 8.1 Vehicle Activated Sign  
Cllr Ayton said that unfortunately she had still been unable to get in touch with Kiki Everard in order to operate the equipment. It was agreed that Cllr Matthews would arrange a mutually

convenient time to deliver the equipment to Cllr Ayton.

8.2 Winter Maintenance and grit bins

Due to budget cuts NCC are reducing the number of grit bins they maintain. Grit bins located in Church Close/Mapletoft, Newton Way/Harborough Road, School Lane/Griffin Road and Griffin Road/Newland Street will continue to be maintained but the bin located at the junction of Green Lane/School Lane did not meet the required criteria. Comment was made that this particular bin is in very poor condition. If the Parish Council wished to retain any unmaintained bins they would be required to adopt them, obtain a licence and then cover the cost of filling them from Parish Council funds. It was suggested that an approach be made to the Village Hall recommending that they purchase and fill a grit bin on their site.

8.3 Clearing undergrowth on U71065

Despite the Chairman's best efforts he had made no progress in getting the undergrowth cleared. It was suggested that local farmers could clear the path, asking permission of the Parish Council first, to ensure adequate insurance cover was in place.

9 **VILLAGE PLANNING**

Cllr Normand said that in the absence of a Neighbourhood Plan, the Parish Council should consult parishioners on the way they wanted to see the future of the village. He would like to start a debate possibly with a village meeting when views could be expressed. It was noted that without regular feedback on the views of parishioners it was difficult for the Council to represent them, and this would be increasingly important during the forthcoming changes in local authority structures. Councillors agreed to contribute to a discussion document, initiated by Cllr Normand, suggesting issues and options, without commitment to any particular process going forward but with a possible aim to generate discussion and feedback at the next Annual Parish Meeting.

10 **CORRESPONDENCE**

None

11 **ANY OTHER BUSINESS**

The Clerk said that at the previous meeting Councillors were asked if they were agreeable to change the day of the week when meetings were held in order to free up Tuesdays for the village hall. Those present indicated that Wednesdays might be possible if that would help, but that because of other commitments it would be more difficult to establish a fixed routine.

12 **FUTURE MEETING DATES**

Provisional planning meeting Tuesday 16 October 2018

Parish Council Meeting Tuesday 20 November 2018 both in the Village Hall at 7.30 pm

There being no further business the meeting closed at 9.15 pm.

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Chairman

19 November 2018