

BRAYBROOKE PARISH COUNCIL

MINUTES of a MEETING of the PARISH COUNCIL
Tuesday 15 January 2019 in The Village Hall, Braybrooke at 7.30 pm

1 ATTENDANCE, APOLOGIES and DISPENSATIONS

Present: Cllrs: P. Cleland G. Hague, F. Kinnear, G. Normand (Chairman), Frances Allbury (Clerk)

Apologies: Cllr V. Cleland

In Attendance: Cllr D. Howes, A. Matthews, and three parishioners

Declarations of Interest and dispensations: None

2 MINUTES

Parish Council Meeting 20 November 2018 were approved and signed.

3 MATTERS ARISING from the Minutes

3.1 Children's play area

Cllr Cleland said that he had been advised by the developers that they were trying to get KBC to take over maintenance of the play area but has had no further response from them. He will continue to try and progress this matter so that a safety inspection report can be prepared. Cllr Howes will give him a contact name at KBC.

3.2 KBC on traveller issues

Cllr Normand said that Rob Harbour, Head of Development Services resigned from his post at the end of 2018 and Cllr Howes said that a Consultant working for KBC has been appointed as acting head in the interim. Cllr Howes said that work was progressing on a Gypsy and Traveller Accommodation Assessment (GTAA) which was anticipated to be completed by October 2019. The policy would then need to be agreed and put in place. The current situation with Greenfields was still work in progress but the occupants were presumed to be in breach of their residence conditions.

3.3 Defibrillator

The Clerk said that on the recommendation of Cllr Allan Matthews, she had applied for a grant towards the cost of a defibrillator from the Maud Elkington Charitable Trust which accepts requests from organisations in Leicestershire and Northamptonshire. A response is expected by the end of February. In the meantime Martin Fagan (Community Heartbeat Trust) having attended a meeting with the National Lottery in the light of a large number of grant applications for defibrillators having been refused, has re-appraised our original application and a revised document was submitted on the 1st January 2019.

4 PUBLIC PARTICIPATION

None

5 FINANCE

5.1 Balances at Bank

£3,201.19 in Current a/c and £2,505.79 in Reserve a/c.

5.2 Update of Budget against Expenditure circulated with the agenda.

5.3 Items for payment:

F R Allbury: salary and expenses

£549.29

Clerks PAYE

£57.80

6 PLANNING

6.1 KET/2018/0655 Eckland Lodge Business Park Ltd, Desborough Road, Braybrooke

Full Application: demolition of existing unit and construction of 3 no. buildings Containing 6 no units: 4 units B2 and B8 use, 1 unit B8 use with retail and 1 unit for Sui Generis use for conversion and fit out of camper vans.
For information: awaiting planning decision.

6.2 KET/2018/0699 The Old Rectory, Griffin Road, Braybrooke

For information: planning application withdrawn

6.3 KET/2018/0848: 27 Harborough Road, Braybrooke

Full Application: single storey front extension

For information: planning permission approved.

6.4 KET/2018/0644: 25 School Lane, Braybrooke

For information: planning permission approved.

- 6.5 KET/2018/0916: 1A Church Close, Braybrooke
Full Application: two storey side extension
For information: approval recommended by Parish Council
- 6.6 KET/2018/0955: The Hawthorns, Park Hill, Braybrooke
Full Application: single storey rear extension
For information: approval recommended by Parish Council
- 6.7 KET/2018/0953: 2 Latymer Close, Braybrooke
Full Application single storey rear extension.
Councillors examined the plans provided and after discussion agreed to make no objection. However, the Clerk was asked to point out that the plans did not set out what was proposed in a clear manner which made them difficult to interpret.
- 6.8 KET/2018: (planning number not yet allocated): 54 Griffin Road, Braybrooke
Full Application two storey extension: plans circulated with agenda
The Applicant Mark Glasscock briefly outlined the reasons for the proposed extension and confirmed that he had the agreement of neighbours to the project. Referring to the drawings Mr. Glasscock said that the area marked as 'unsurveyed' contained outbuildings and stabling belonging to the adjacent property but the proposed extension would not include any party walls or affect access to light. After discussion Councillors raised no objections. The Clerk will await receipt of the planning application from KBC before confirming this response.

7 TREE/FOOTPATHS WARDEN

- 7.1 Trees: Cllr Kinnear said that she has been in contact with KBC to try to get the TPO Kettering list, interactive map and Parish list in agreement with the TPO trees that were still standing. She noted that three village trees were owned by the Parish and handed the Clerk photographs of the trees plus other village amenities on the Asset Register: 'bus shelter, grit bin, and benches. It was agreed that TPOs would be included in the agenda for the Annual Parish Meeting in March asking villagers if they knew of any other trees that could be recommended for a TPO.
- 7.2 Footpaths: Cllr Kinnear said that she had walked the footpaths and cleared away debris and vegetation where necessary and that they are all reasonably accessible. The damage caused to the foot bridge by the Hunt has now been repaired. Cllr Matthews said that he would let Cllr Kinnear have a contact name at KBC in order to discuss any further footpath issues. Comment was made that Greenfields and the top of Oxendon Road were slightly overgrown with no signage.
- 7.3 U71065
U71065 is now just about passable but not wide enough for horses. Cllr Normand said that he had made no progress at all with enlisting the services of the Community Payback Team but will try once more. It was agreed that Cllr Normand would write an article for publication in the Gossip asking for volunteers to help clear the way before the vegetation started to grow again.

8 HIGHWAYS

- 8.1 Vehicle Activated Sign
Cllr Matthews said that he had no further progress to report. Responding to a question by a parishioner he said that the equipment records the speed of passing vehicles but not registration numbers but after a short while drivers tended to become accustomed to seeing the camera and ignored it. It was agreed that Cllr Normand would write an article for the Gossip asking for volunteers to operate the scheme.
- 8.2 White lines adjacent to the church
The Clerk was asked to remind Highways that it has been nearly a year since the road was resurfaced and the lines have still not been reinstated.
- 8.3 Clearing Undergrowth on U71065
No further progress to report: item 7.2 above refers.

9 VILLAGE PLANNING

Cllr Normand said that he had received further comments and recommendations which could be incorporated into a consultation document for presentation at the Annual Parish Meeting in the hope that this would encourage a dialogue with parishioners giving their aspirations for services and priorities for the future of the village. It was agreed that Cllr Normand would prepare a bullet point document to be delivered to every household asking for comment to enable this project to be progressed.

10 PATHFINDER/FLOOD PRECAUTIONS

Cllr Hague introduced the item by saying that the Anglia Northern Region Flood and Coastal Committee had arranged and funded a report by civil engineering report on Braybrooke as part of their Pathfinder II Project. The Pathfinder II project aimed to engage the community in the development of flood resilience measures in Northamptonshire and the report on Braybrooke was received during the summer.

The Council noted the areas of the village which were subject to flooding in recent years as identified in the report and then considered in detail the priority areas for action as set out in section 7 of the report.

A key recommendation was that the community should understand the purpose and limitations of the River Jordan Flood Storage Reservoir and that there should be a site visit to the facility. Cllr Hague reported that he had made contact with the Environment Agency in November to pursue this and he had been informed recently that they are dealing with his request.

The report also recommended that a detailed inspection of the River Jordan from the Flood Storage Reservoir to Braybrooke Lower Lodge should be undertaken to identify areas where clearance of excessive vegetation, silt and debris could improve water flow. The report highlighted that the ultimate responsibility for maintenance of this type of watercourse sits with the Riparian (private) landowner but the Environment Agency may be able to support them. The report indicated that an Environmental Permit would be required before any work could commence and made clear that specialist teams with the correct equipment and work procedures are likely to be required for all but the most minor of clearance work.

The report recommended that a specialist contractor be engaged to clear and survey buried pipe sections of drainage systems in and around the village and identified some seven areas where this was important. The report also noted that the areas identified would also benefit from the clearance of ditches, highlighting that this was an ongoing area of work for the responsible owners and the community.

The Council noted that the report provided costings on a daily rate basis to undertake the tasks identified, up to £1,000 per day, but did not indicate the number of days required for each task. Nevertheless the Council assessed that a full programme of work could cost a considerable sum.

Following consideration the Council requested that the riparian landowners attention should be drawn to the report and that they should be reminded of their responsibilities provided it was possible to identify the landowners and other parishes who had participated in the Pathfinder II project be approached to identify what progress they had made and how they were approaching implementation.

11 ANNUAL PARISH MEETING 10 March 2019

It was felt that village groups providing written reports to be read out at the meeting was a good idea, but it was very time consuming and sometimes reports were not as concise as they could be. It was suggested that each group be asked to provide a brief report with giving three bullet points on work during the previous year and three looking to the future. It was also suggested that the Parish Council provide a template document for them to fill in order to keep all reports brief. Cllr Kinnear will provide refreshments, the cost of which will be reimbursed.

12 CORRESPONDENCE

None

13 ANY OTHER BUSINESS

13.1 Renovation of 'bus shelter

The Clerk reported that she has been in touch with Matt Kingston who hoped to carry out the work on the shelter on 12 April 2019.

13.2 Brick bridge over River Jordan

The Clerk was asked to contact Highways as a matter of urgency to report severe cracking and movement to the bridge.

14 FUTURE MEETING DATES: all to take place in the Village Hall

Provisional planning meeting Tuesday 19 February 2019 at 7.30 pm

Annual Parish Meeting Sunday 10 March 2019 at 3 pm

Parish Council Meeting Tuesday 19 March 2019 at 7.30 pm

There being no further business the meeting closed at 9.20 pm.

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15 January 2019