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## BRAYBROOKE PARISH COUNCIL

MINUTES of a PARISH COUNCIL MEETING  
Tuesday 18 July 2017  
in The Village Hall, Braybrooke

1       **ATTENDANCE, APOLOGIES and DISPENSATIONS**

Present: Councillors, Mrs. A. Ayton, Mrs. A. Beardsmore, N. Glazebrook, G. Normand (Chairman), Frances Allbury (Clerk)

Apologies: Cllr. F. Kinnear

In Attendance: Cllrs. A. Matthews. D. Howes and 4 parishioners

Declarations of Interest and Dispensations: None

2       **MINUTES**

Minutes of the Parish Council Annual General Meeting 16 May 2017 were approved and signed.

3       **MATTERS** arising from the Minutes

3.1 Rights of Way

The Chairman said that rights of way issues are now being dealt with via the NCC Street Doctor website and there is a new Rights of Way Officer for the area who is working to resolve the problem with the muddy gateway on path GC8. Another difficulty has arisen recently due to travellers putting barbed wire around a stile adjacent to the Greenfields site and this too will also be investigated.

3.2 Skip outside The Swan

The skip has now been removed. Still awaiting news on the car parking issue.

3.4 Trench across School Lane/Scholar's Road: Western Power

Western Power did some remedial work but did not complete the job satisfactorily. The Clerk will contact them again.

3.5 Insurance cover: Footpaths Warden

The Clerk has ascertained that footpath wardens are not covered by NCC blanket insurance, but come within the scope of the Parish Council's own insurance as a volunteer. She will advise Frank Taylor.

3.6 Annual Parish Meeting

A parishioner said that insufficient time had been given for the presentation and discussion on reports at this meeting, The Chairman said that unfortunately many of the report writers did not attend and it is also followed immediately by a regular parish council meeting leading to time pressures. The Chairman suggested that the meeting could be moved to a Sunday afternoon with tea and cakes provided which would hopefully encourage a better attendance and enable village groups to attract new members. All Councillors and parishioners present felt this was a good idea and it would be taken forward nearer the time.

3.6 Provision of permanent 'unsuitable for HGV' signage

The Clerk said that Leicestershire CC would not provide a sign in Little Bowden, but Ian Boyes, Northamptonshire Highways offered to install a permanent sign. The Clerk would ask Mr. Boyes to put the work in hand.

3.7 School site: play area

Cllr Glazebrook has been working with the builders to progress this project. It has been suggested that to create more space the adjacent footpath could be moved back with new fencing installed. Cllr Matthews said that the transfer of the piece of land from NCC to KBC would not be free, but it may be possible to arrange a 'peppercorn' rent to allow the land to be incorporated into the play area. Cllr Matthews would progress this and report as soon as he had any further information. Once the land ownership has been resolved it will be necessary to find the cost of additional fencing required.

4       **PUBLIC PARTICIPATION**

4.1 Leigh Parkin and Daniel Howes, Eckland Lodge Business Park attended the meeting to update the Parish Council on progress on the development. An Open Day is being organised to which the Parish Council will be invited. The solar farm is complete and has been up and running since December 2016. Daniel hoped that everyone would be impressed with the buildings and how well they fitted into the rural setting.

Mr. Howes also pointed out that National Power had pushed in the side of the ditch on the side of the

verge adjacent to The Paddocks when carrying out some works. He felt that this would be hazardous in an area already prone to flooding and had reported it to NCC Highways.

4.2 A parishioner commented that the Harwood Park development of 5500 houses that did not provide any facility for travellers and she hoped that KBC would rectify this omission.

4.3 A parishioner asked if the Site Specific planning policy documents had been finalised. The Chairman was unsighted but understood that they had been due for final consultation before submission to Ministers early next year.

4.4 A parishioner said that she had reported a dangerous situation concerning speeding traffic on the brow of a hill on the Harborough Road which could cause an accident as the view was obscured. This had been reported to Northamptonshire Highways suggesting the provision of double white lines to stop vehicles overtaking on the blind spot. Northamptonshire Highways advised that there was insufficient road width to accommodate double white lines but some form of signage would be considered.

4.5 A parishioner noted with approval the recent consultation exercise by the National Grid about a proposed substation for railway electrification, to be sited in the Parish but accessed from the A6 in Little Bowden.

## 5 **FINANCE**

5.1 The Clerk circulated up to date accounts showing a true balance of £3,958.53 on current account and £2,502.63 on deposit account.

52 Items for payment:	Online Bank payment F.R. Allbury, salary and expenses	£324.59
	HMRC, Clerk's PAYE	£77.80

5.3 Update of Budget against Expenditure: circulated with the agenda. £1,387 has been spent against a total estimated budget for the year of £3,510.

## 6 **PLANNING**

6.1 KET/2017/0224: Black Paddocks, Mobile 2 Park Hill Braybrooke Replacement Outbuilding.

Planning permission granted with conditions.

6.2 Crossways, 16 School Lane

The Clerk read an email from the Planning Case Officer advising that she was still progressing Approval of Conditions on the site and would report back when she had some news.

6.3 KET/2017/0269: Lower Lodge Farm, Harborough Road, Braybrooke

Removal of condition 3 of KET/2016/0788 (Extraction).

Planning Permission granted.

6.4 Eckland Lodge Farm, Desborough Road, Braybrooke

Non-material amendment KET/2014/0655 (Solar Farm) Amended internal layout.

For information.

6.5. Greenfields

Following the decision by the Planning Inspectorate the X Border Group had asked KBC for a high level meeting to review the situation but this had not yet been possible because of diary pressures.

*(Note: a meeting has subsequently been arranged for 16 August with KBC planning officers.)*

## 7 **UPDATE OF POLICY DOCUMENTS**

Standing Orders: adopted unchanged

Financial and Management Risk Assessment: adopted unchanged

Financial Regulations: adopted subject to the following amendments

a) 7.1 to reflect the need for the Parish Council to offer the Clerk/RFO, if eligible, the opportunity to join a pension scheme.

b) 11.1.h: amend £100 to £300, with the effect that works below the value of £300 will not require the provision of three estimates.

## 8 **NOTICES AROUND THE VILLAGE (PARKING AND DOG FOULING)**

After discussion it was agreed that signage should be reduced generally. Cllrs Ayton and Beardsmore would walk the village removing 'do not park on the verges' and the larger dog fouling signs which would be stored in case they were needed in the future.

Cllr Howes said that he could provide dog poo spray cans but it was decided not to pursue this.

## 9 **'BUS SHELTER**

The Clerk said that neither Stagecoach nor NCC were responsible for carrying out repairs. It was agreed to take up Cllr Kingston's offer to do the work for around £200. The Clerk will contact him.

## 10 **NEIGHBOURHOOD PLAN**

The Chairman requested that the Parish Council give consideration to writing a Neighbourhood Plan.

This matter had been raised in the past without a decision being made. Cllr Howes said this would give

the parish more control over planning issues. A Plan had to be written by a group of volunteers (not the Parish Council) with additional professional advice at an estimated cost of between £8,000/£10,000. However grants were available to cover this. Having a Plan would not stop further building but the Parish Council would have more control over the type and location of housing. The Parish Council would need to formally agree to write a Neighbourhood Plan, a group of parishioners would be formed and a consultant would be invited to help run the project and apply for grants to cover the cost. Cllr Howes confirmed that KBC had a rolling five year land supply. However in some instances because a village had written a plan then developers targeted the village with a view to building houses. Before a formal decision is reached the Chairman said that further detailed discussions needed to take place either at a specially convened meeting or at a regular parish council meeting to which Julie Baish, KBC and other interested parties would be invited. The Chairman also suggested that he invite the chairman of the group that wrote the Neighbourhood Plan for Great Bowden.

11 **RURAL FORUM**

Cllr Ayton reported on the Rural Forum Meeting she attended on the 29<sup>th</sup> June 2017.

Consultation on responding to applications by electronic means. 13 out of 22 parishes had responded but the chairman would like the others to respond and will set and communicate deadline.

Fly-tipping: Brendan Coleman Head of Environmental services reported an increase in fly-tipping but data capture methods have changed. There would be an action plan highlighting hotspot areas. Information on number of fines was not available. Magistrates court fines go to cover expenses. There were 105 fly-tipping incidents borough-wide with 10 fixed penalty notices issued. Bulk waste service is difficult to access. Cllr Hakewill suggested posting photos of the waste to see if people will recognise it.

Neighbourhood Plans: Information from an organisation called Locality. Funding is available up to £9000 per plan for website, expert advice, training. Up to a further £6000 is available with additional support for complex issues e.g. diverse areas or those looking to allocate specific areas, environmental assessments. Although it is quite a way through the period there is money left. Deadline for funding applications is January and money needs to be spent within 6 months. Planning Aid has some templates and guidance on how to write policies. New document from NCALC to be circulated by Danny Moody takes Councils through all the steps. Julia Baish is happy to talk through options on achieving a good Plan. Parishes with a Neighbourhood Plan get a larger % of any Community Infrastructure Levy (CIL) but KBC has not yet adopted C. Broughton's Plan is still work in progress having encountered difficulties.

Rural section of Site Specific Plans Part 2: plan being presented. Gypsy and traveller plan being removed and treated separately.

Police and Crime Commissioner: meeting being set up with Philip Hollobone MP and Chief Inspector-date to be confirmed, Rural forum representatives and parish councillors can attend.

Most significant next meeting agenda item is the government white paper. North-Northamptonshire joint core strategy Site Specific part 2 plans also bear weight.

12 **PATHFINDER II PROJECT**

Councillors were reminded that the Community Flood Risk Report circulated earlier in the month was a projection and not based on the information collected at a survey carried out earlier in the year a report on which has yet to be received. The project was launched at the recent village fete.

13 **CORRESPONDENCE**

None

14 **ANY OTHER BUSINESS**

None

15 **DATES OF FUTURE MEETINGS**

Provisional Planning Meeting 15 August 2017

Parish Council Meeting 19 September 2017 both commencing at 7.30 pm

There being no further business the meeting closed at 9.00 pm

Signed:

Date